

Subject: Re: Sunday Market Invoices (January - March 2017), attached
From: Donald Duckworth <duckworth.donald@gmail.com>
Date: 03/13/2017 03:14 PM
To: Cynthia Rogers <westchester.cfm@gmail.com>
CC: Miki Payne <Miki@hbdrollinger.com>, Les Watt <les@blacktievalet.com>, "Bob Robert Smith, WCFM" <resmith@earthlink.net>
BCC: Donald R Duckworth <duckworth.donald@gmail.com>

Thanks Cynthia...

I think I've paid all of the SWFM invoices that you've sent me to date except for your Invoice #12, which is the subject of this email and for which correction is requested.

I don't understand this invoice. The items listed on the front of the invoice do not seem to match the attachments. But maybe I'm just not following it correctly. Tora \$185.73: got it; ok. Noah's Bagels \$55.96: got it; ok. Staples \$52.19; got it; ok. On-site expenses: \$70; got it; ok. **What is Tora: \$152.95? Why did you give me a Petty Cash Breakdown?**

I think we should balance and pay Petty Cash on a separate invoice, not mixed in with any other expenses. That will best allow us to be clear with these funds. Also, please do not add "cash from market's revenue" to the petty cash or our accounting of market revenues will not be accurate. All revenue has to be accounted for as it is collected if we are going to be able to track market progress. If we fund our Petty Cash on a regular basis as we discussed, this should not be necessary going forward in any case. Make sense? Let me know of any questions. Thank you.

So, what do you want me to do with the Petty Cash Breakdown? And the Tora invoice? Do you want to add Tora to #12 and resubmit?

Thanks Cynthia.

On Mon, Mar 13, 2017 at 9:49 AM, Cynthia Rogers
<westchester.cfm@gmail.com> wrote:

Morning Don,

Attached are invoices for the Sunday market:

- For myself, pending invoices for January (n10), February (n11), and current expenses (n12); also attached is my invoice for March (n13)
- Printing invoices:

- Pending from a touch earlier: Toragraphix (#28036), M & M Printing (#20660), and a new one for Toragraphix (#28126)

That's all I have for a good stretch, looking forward to Friday and updating you all as to the market - we had a great day yesterday, updates Friday :)

Here anytime between,

Best,

Cynthia

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Cynthia Rogers
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